



MEETING NOTICE & AGENDA

DATE: Thursday, October 15, 2026
TIME: 4:00 P.M.
PLACE: Board of Supervisors Chambers
Yuba County Government Center
915 8th Street, Marysville, California

I. Call to Order and Roll Call

Bains, Bradford, Buttacavoli, Cole (Vice-Chair), Flores, House (Chair), Hudson and Kirchner

II. Closed Session

A. Conference with Real Property Negotiators

Property: 2100 B Street, Marysville, CA
Agency Negotiator: Matthew Mauk, Executive Director
Negotiation Parties: Yuba-Sutter Transit Authority and the California Department of Transportation (Caltrans)
Under Negotiation: Price and Terms of Payment

III. Public Business from the Floor

Members of the public may address the Authority on items of interest that are within the Authority's jurisdiction and are not on the agenda for this meeting. Public comment regarding agenda items will be permitted as each agenda item is considered by the Board.

IV. Consent Calendar

All matters listed under the Consent Calendar are considered routine and can be enacted in one motion. There will be no separate discussion of these matters prior to the time the Board votes on the motion unless members of the Board, staff, or public request specific items to be removed from the Consent Calendar for discussion or specific action.

- A. Minutes from the Regular Meeting of September 17, 2026. (Attachment)
- B. Disbursement List for September 2026. (Attachment)
- C. Monthly Performance Report for September 2026. (Attachment)
- D. Contract Extension for Computer Aided Dispatch (CAD) System. (Attachment)

V. Action Items

A. Extensions of the State Route 70 Binney Junction Construction Easements and Yuba County Airport Property Lease Agreement. (Attachment)

RECOMMENDATION: 1) Approve the terms of an amendment to the Settlement Agreement with the California Department of Transportation (Caltrans) for two (2) Temporary Construction Easements necessary for construction of the State Route 70 Binney Junction Roadway and Complete Streets Project, as proposed or amended.

2) Approve the terms of an Airport Land and Building Lease Agreement (Lease) with the County of Yuba for certain property described as Yuba County Airport Terminal Area, Lots 19 and 20, as proposed or amended.

3) Authorize the Executive Director to sign the settlement agreement, Lease, and any additional documents necessary to effect the terms of said agreements, as proposed or amended.

B. Heavy Duty Low Floor Bus Purchase Authorization. (Attachment)

RECOMMENDATION: Authorize the issuance of a purchase order with Gillig, LLC. in the amount of \$3,846,140, for the purchase and delivery of five (5) 35' diesel low-floor replacement buses, as proposed or amended.

C. Release of a Request for Proposals for Final Design and Construction of the Next Generation Transit Facility Project. (Attachment)

RECOMMENDATION: 1) Authorize the issue of a Request for Proposals (RFP) seeking qualified firms to provide final Design and Construction of the Next Generation Transit Facility Project (Project), as proposed or amended.

2) Appoint a member of the Board of Directors, or a designee, to serve on the Proposal Evaluation Committee charged with making a recommendation to the Board for award of a Design-Build contract to deliver the Project.

D. Release of a Request for Proposals for Operations and Maintenance of the Yuba-Sutter Transit System. (Attachment)

RECOMMENDATION: 1) Authorize the issue of a Request for Proposals (RFP) seeking qualified private transportation companies to provide for the operation and maintenance of the Yuba-Sutter Transit system, as proposed or amended.

2) Direct staff as to the formation of an Evaluation Committee charged with developing a recommendation

to the Board for award of the next Operations and Maintenance contract.

- E. Joint Letter of Concurrence Supporting Dual Designated Recipients for the Sacramento Urbanized Area. (Attachment)

RECOMMENDATION: Authorize the Executive Director to sign on to a Letter of Concurrence from the Sacramento Area Council of Governments (SACOG) supporting Dual Designated Recipients for federal formula funds apportioned to the Sacramento Urbanized Area, as proposed or amended.

- F. Project and Program Updates

1. Lincoln/Roseville Service Launch

VI. Correspondence / Information

VII. Other Business

VIII. Adjournment

The next regular meeting is scheduled for Thursday, November 19, 2026, at 4:00 P.M. in the Yuba County Board of Supervisors Chambers, Yuba County Government Center, 915 8th Street, Marysville, California.

If you need assistance to attend the Yuba-Sutter Transit Board Meeting, or if you require auxiliary aids or services, e.g., hearing aids or signing services to make a presentation to the Board, please contact the Yuba-Sutter Transit office at (530) 634-6880 or by email at info@yubasuttertransit.com at least 72 hours in advance so such aids or services can be arranged.

AGENDA ITEM IV-A
YUBA-SUTTER TRANSIT AUTHORITY
MEETING MINUTES
SEPTEMBER 17, 2026

I. Call to Order & Roll Call (4:00 p.m.)

Present: Bains, Bradford, Buttacavoli, Cole, Flores, House, Hudson and Kirchner
Absent: None

II. Public Business from the Floor

None.

III. Consent Calendar

Director Bains made a motion to approve the consent calendar. Director Flores seconded the motion, and it carried unanimously.

IV. Action Items

A. Public Hearing for the Proposed Lincoln/Roseville Service Plan and Wheatland Route Replacement.

Executive Director Mauk presented the proposed service plan for a new Lincoln/Roseville service to run Monday through Saturday along State Route 65 between Marysville and Lincoln, with scheduled stops in Olivehurst and Wheatland. Mauk presented the final draft schedule, route map, recommended fare structure, and tentative launch date of October 12, 2026. Mauk discussed the recommended plan to provide complementary Mobility On-Demand (MOD) service to Wheatland in conjunction with the new route and the resulting recommended discontinuation of the existing Wheatland Route.

Mauk discussed the project's estimated annual cost of \$434,950 and dedicated revenue sources including previously awarded Low Carbon Transit Operations Program Funds totaling \$826,219 and an existing funding partnership agreement between Wheatland and Mercy Housing that is anticipated to contribute at least \$46,000 per year for the first three years.

Written comments received prior to the meeting were distributed to attendees and Director House opened the public hearing for additional public comments at 4:26 p.m. One (1) public comment was received from Simone Reed, identified as a family caregiver for a Wheatland resident, praising the proposed additional round trip from Wheatland to Marysville to give current Wheatland Route riders a way to get back to Wheatland in the middle of the day instead of waiting hours and taking the late afternoon route back. Director House closed the public hearing at 4:30 p.m.

Director House discussed the recommended span of additional on-demand service in Wheatland and Mauk explained the comparable benefits to existing riders.

Director Bradford made a motion to approve the Lincoln/Roseville Service Plan and fare structure, and resulting replacement of the existing Wheatland Route as proposed. Director Buttacavoli seconded the motion, and it carried unanimously.

B. Project and Program Updates.

1. NextGen Transit Facility Project

Mauk reported that the project received approval of a statutory exemption under CEQA (California Environmental Quality Act) from Yuba County as the lead agency. Mauk reported that staff were continuing to work with Federal Transit Administration (FTA) and Caltrans to obligate awarded grant funds from the federal RAISE/BUILD grant and the state TIRCP programs.

2. Sacramento Urbanized Area Federal Funding Memorandum of Understanding

Mauk reported that staff continue to work with the Sacramento Area Council of Governments (SACOG) and the other regional operators on the terms of a new agreement under which SACOG would become a designated recipient for FTA Section 5307 funds on behalf of all operators in the region excluding SacRT (Sacramento Regional Transit District).

V. Closed Session

A. Conference with Real Property Negotiators

The Board adjourned to closed session at 4:32 p.m.

The Board reconvened at 4:39 p.m. No reportable action was taken.

VI. Correspondence/Information

None.

VII. Other Business

None.

VIII. Adjournment

The meeting was adjourned at 4:39 p.m.

AGENDA ITEM IV - B
YUBA-SUTTER TRANSIT
DISBURSEMENT LIST
MONTH OF SEPTEMBER 2026

CHECK NO.	AMOUNT	VENDOR	PURPOSE
EFT	\$	7,116.12 CALPERS HEALTH	HEALTH INSURANCE - SEPTEMBER 2026
EFT	\$	5,712.09 CALPERS RETIREMENT	RETIREMENT PAYMENT (EMPLOYER SHARE) - AUGUST 2026
EFT	\$	862.00 CALPERS 457 PLAN	EMPLOYER CONTRIBUTION - AUGUST 2026
EFT	\$	350.00 CALPERS	FEES FOR GASB-68 REPORTS & SCHEDULES
EFT	\$	957.16 CYPRESS DENTAL ADMINISTRATORS	DENTAL & VSP INSURANCE - SEPTEMBER 2026
EFT	\$	59,337.08 PAYROLL	PAYROLL - AUGUST 2026
EFT	\$	1,182.69 PRINCIPAL MUTUAL LIFE INSURANCE	L/D/LTD INSURANCE - SEPTEMBER 2026
EFT	\$	4,515.44 CARDMEMBER SERVICES	CREDIT CARD: SUBSCRIPTIONS, SECURITY ITEMS FOR MELODY RD, MONITORS FOR DISPATCH
EFT	\$	44.17 CALIFORNIA WATER SERVICE	FIRE SUPPRESSION - SEPTEMBER 2026
EFT	\$	498.56 CALIFORNIA WATER SERVICE	WATER: 8/14/2026 - 9/11/2026
EFT	\$	301.44 COMCAST BUSINESS SERVICES	INTERNET SERVICES - SEPTEMBER 2026
EFT	\$	5,594.87 PG&E	ELECTRIC AT 2100 B ST: 8/11/2026 - 9/09/2026
EFT	\$	73.70 PG&E	PARKING LOT LIGHTS - SEPTEMBER 2026
EFT	\$	53.75 PG&E	GAS AT 2100 B ST - AUGUST 2026
EFT	\$	24.64 PG&E	ELECTRIC AT 1430 MELODY RD: 8/11/2026 - 9/09/2026
EFT	\$	350.73 VERDANT COMMERCIAL CAPITAL	COPY MACHINE LEASE - AUGUST 2026
EFT	\$	16,892.73 RAMOS OIL COMPANY	BUS FUEL - GAS 8/11/2026 - 8/31/2026
EFT	\$	7,584.28 RAMOS OIL COMPANY	BUS FUEL - GAS 9/1/2026 - 9/10/2026
EFT	\$	10,845.63 THE LE FLORE GROUP	NGTF CONSULTING - AUGUST 2026
EFT	\$	5,130.00 THE LE FLORE GROUP	CONTRACT TRANSPORTATION SERVICES - AUGUST 2026
EFT	\$	5,196.00 MSC INTEGRATION	LIVE VIDEO MONITORING - SEPTEMBER 2026 AT 1430 MELODY RD
EFT	\$	327.52 UTILITY MANAGEMENT SERVICES	SEWER - SEPTEMBER 2026
EFT	\$	145.54 CO-AD	PAYROLL FEES - AUGUST 2026
EFT	\$	250.00 CO-AD	PROCESSING OF AMENDED TAX RETURNS
EFT	\$	2,630.00 VIA TRANSPORTATION INC	VEHICLE FEES - AUGUST 2026
EFT	\$	100.00 BRAD HUDSON	BOARD MEETING - SEPTEMBER 17, 2026
EFT	\$	100.00 GARY BRADFORD	BOARD MEETING - SEPTEMBER 17, 2026
EFT	\$	100.00 RENICK HOUSE	BOARD MEETING - SEPTEMBER 17, 2026
EFT	\$	100.00 TONI COLE	BOARD MEETING - SEPTEMBER 17, 2026
EFT	\$	100.00 WADE KIRCHNER	BOARD MEETING - SEPTEMBER 17, 2026
EFT	\$	477.23 ELAVON	MERCHANT SERVICE FEE - SEPTEMBER 2026
19761	\$	230.56 ADVANCED DOCUMENTS CONCEPTS	COPY MACHINE CHARGES - AUGUST 2026
19762	\$	300.00 ALL SEASON'S TREE & TURF CARE	LANDSCAPING & WEED CONTROL AT 2100 B ST - AUGUST 2026
19762	\$	125.00 ALL SEASON'S TREE & TURF CARE	SPRINKLER REPAIR
19763	\$	150.00 ALLSTAR WRAPS LLC	CUT OUT SIGN FOR EVENTS
19764	\$	65.55 BIDWELL WATER COMPANY	WATER SERVICE: 8/3/2026 - 8/20/2026
19765	\$	1,110.00 CIVICPLUS LLC	WEBSITE SERVICES & DOCACCESS SUBSCRIPTION - SEPTEMBER 2026
19766	\$	2,827.55 CONNECT CARD REGIONAL SERVICE CENTER	CONNECT CARDS SALES - AUGUST 2026
19767	\$	425.92 HANCOCK PETROLEUM ENGINEERING	REPAIR ON PUMP #3
19768	\$	42,817.04 HUNT & SONS INC	BUS FUEL - RENEWABLE DYED DIESEL
19769	\$	529.72 MATTHEW MAUK	REIMBURSEMENT - CTAA CONFERENCE/CALACT BOARD MEETING
19770	\$	429.00 MESCHER DOOR COMPANY	SERVICE CALL FOR DOOR AT 2100 B ST
19771	\$	602.49 QUILL CORPORATION	OFFICE SUPPLIES: CLEANING SUPPLIES, CARDSTOCK, RUBBER BANDS
19772	\$	1,100.00 RC JANITORIAL	JANITORIAL SERVICES - AUGUST 2026
19773	\$	1,030.36 SC FUELS	DEF FLUID
19774	\$	65.00 SHELBY'S PEST CONTROL	PEST CONTROL SERVICES - SEPTEMBER 2026
19775	\$	593,689.01 STORER TRANSIT SYSTEMS	CONTRACT SERVICES & VEHICLE INSURANCE - JULY 2026
19776	\$	436.80 T-MOBILE	WIFI SERVICE ON BUSES - AUGUST 2026
19777	\$	1,186.00 T-MOBILE	WIFI SERVICE ON BUSES: 7/21/2026 - 8/20/2026
19778	\$	358.08 TEHAMA TIRE SERVICE INC	TUBES/TIRES
19779	\$	590.00 TELELINK BUSINESS TELEPHONE SYSTEMS	TELEPHONE SERVICES - SEPTEMBER 2026
19780	\$	250.00 TRANSIT TALENT.COM LLC	RECRUITMENT ADS
19781	\$	2,150.00 ALLIANT NETWORKING SERVICES INC	IT SERVICES - OCTOBER 2026
19782	\$	1,600.00 APEX PRESSURE WASHING	PRESSURE WASHING BUS SHELTERS
19783	\$	248.50 APPEAL DEMOCRAT	NOTICE OF PUBLIC HEARING - PROPOSED LINCOLN/ROSEVILLE SERVICE
19784	\$	100.00 BRUCE BUTTACAVOLI	BOARD MEETING - SEPTEMBER 17, 2026
19785	\$	100.00 DAN FLORES	BOARD MEETING - SEPTEMBER 17, 2026
19786	\$	407.89 HANCOCK PETROLEUM ENGINEERING	REPAIR ON PUMP #4
19787	\$	47,056.09 HUNT & SONS INC	BUS FUEL - RENEWABLE DYED DIESEL
19788	\$	100.00 KARM BAINS	BOARD MEETING - SEPTEMBER 17, 2026
19789	\$	3,000.00 NICOLAY CONSULTING GROUP INC	FY 2026 GASB 75 DISCLOSURE REPORT
19790	\$	73.46 OLIVEHURST PUBLIC UTILITY DISTRICT	WATER & SEWER AT 14630 MELODY RD - AUGUST 2026
19791	\$	2,259.90 QUEST	MAINTENANCE OF BUS STOPS/SHELTERS - AUGUST 2026
19792	\$	498.04 QUILL CORPORATION	JANITORIAL SUPPLIES - PAPER TOWELS, TOILET PAPER, DISH SOAP & TRASH BAGS
19793	\$	212.50 RICH, FUIDGE, BORDSEN & GALYEAN INC	LEGAL SERVICES: 8/21/2026 - 9/10/2026
19794	\$	1,023.00 ROYAL AIRE INC	ANNUAL AC MAINTENANCE AT 2100 B STREET, MARYSVILLE
19795	\$	419.30 SC FUELS	DEF FLUID
19796	\$	619.09 SECURITAS TECHNOLOGY CORPORATION	SECURITY SERVICES - OCTOBER 2026
19797	\$	4,600.63 STORER TRANSIT SYSTEMS	AIR COMPRESSOR FOR SHOP
19798	\$	6,251.42 TEHAMA TIRE SERVICE INC	TUBES/TIRES
	\$	855,991.27	

**LAIF
TRANSFERS**

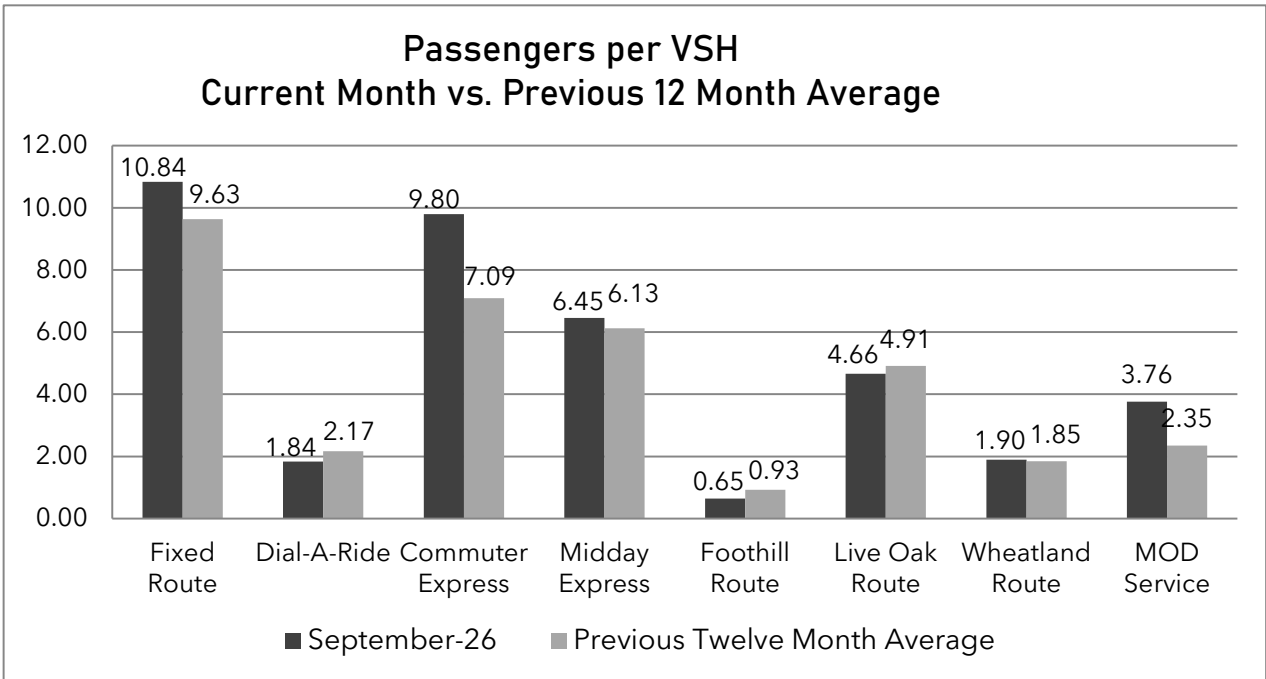
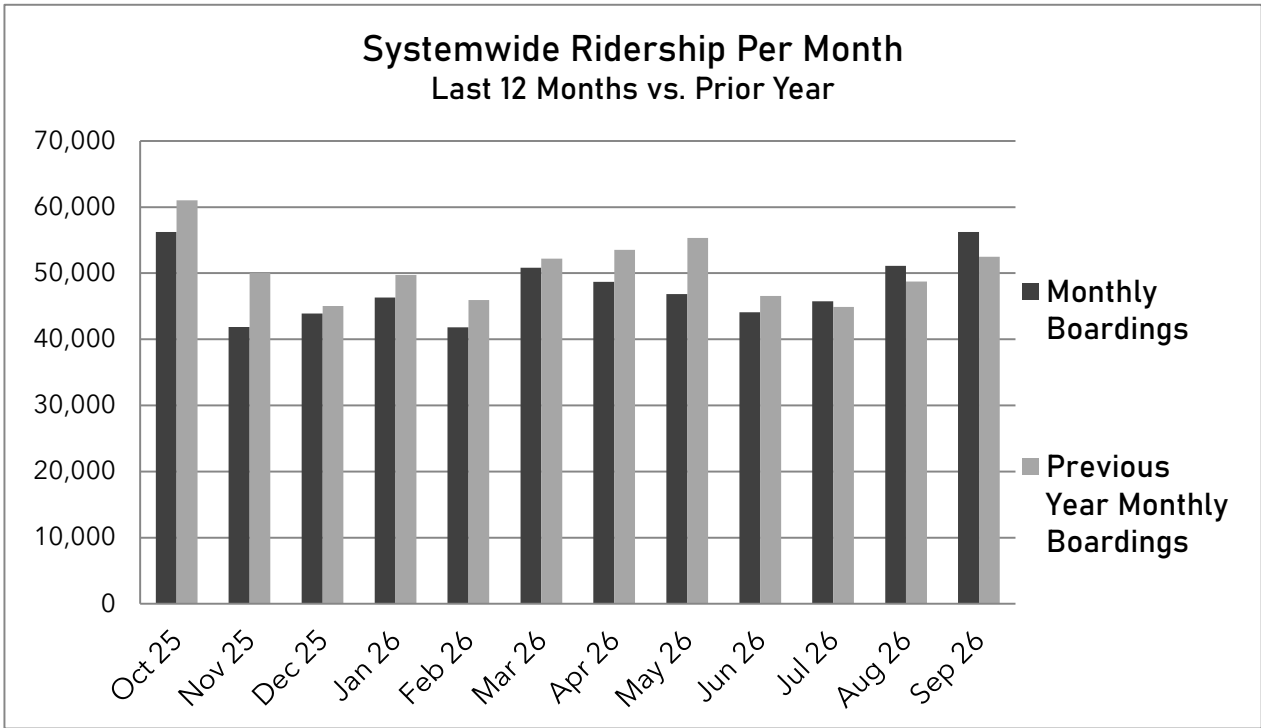
9/8/2026 \$ 425,000.00 TRANSFER FROM LAIF TO CHECKING

AGENDA ITEM IV- C

SEPTEMBER 2026 PERFORMANCE REPORT

		Previous Twelve		
Ridership:	September-26	Month Average	Fiscal YTD	Previous Fiscal YTD
Fixed Route	43,369	39,154	116,112	121,479
Dial-A-Ride	2,185	2,120	6,673	6,660
Commuter Express	6,755	3,086	19,788	14,208
Midday Express	748	2,420	1,982	1,841
Foothill Route	62	81	245	325
Live Oak Route	369	400	1,027	1,444
Wheatland Route	103	106	335	187
MOD Service	2,663	1,708	6,961	1,807
Total Ridership:	56,254	49,075	153,123	147,951
Vehicle Service Hours:				
Fixed Route	4,002.62	4,064.84	12,336.59	12,326.26
Dial-A-Ride	1,188.80	977.57	3,614.21	3,523.49
Commuter Express	689.51	434.98	2,058.29	2,040.06
Midday Express	115.95	395.09	359.65	376.72
Foothill Route	95.89	86.94	271.16	272.82
Live Oak Route	79.12	81.40	247.28	240.68
Wheatland Route	54.34	57.21	172.15	152.66
MOD Service	708.48	727.26	2,227.91	2,161.79
Total VSH's:	6,934.71	6,825.28	21,287.24	21,094.48
Passengers Per Hour:				
Fixed Route	10.84	9.63	9.41	9.86
Dial-A-Ride	1.84	2.17	1.85	1.89
Commuter Express	9.80	7.09	9.61	6.96
Midday Express	6.45	6.13	5.51	4.89
Foothill Route	0.65	0.93	0.90	1.19
Live Oak Route	4.66	4.91	4.15	6.00
Wheatland Route	1.90	1.85	1.95	1.22
MOD Service	3.76	2.35	3.12	0.84
Total Passengers Per VSH:	8.11	7.19	7.19	7.01

SEPTEMBER 2026 PERFORMANCE REPORT



AGENDA ITEM IV-D STAFF REPORT

CONTRACT EXTENSION FOR COMPUTER AIDED DISPATCH (CAD) SYSTEM

RECOMMENDATION: Authorize the Executive Director to exercise a one-year option on the existing contract with Via Mobility to provide demand response scheduling and dispatching systems, as proposed or amended.

Background

The Yuba-Sutter Transit Authority (Authority) issued Request for Proposals (RFP) No. 24-03 on June 10, 2024, seeking to procure an on-demand scheduling and dispatching software solution to support the agency's implementation of a microtransit service and the improvement of existing Dial-A-Ride scheduling and dispatching capabilities.

Based on the results of a competitive procurement process, the Authority awarded the Computer Aided Dispatch (CAD) contract to Via Mobility in September 2024. Their solution was determined to be the most aligned with the agency's operational needs, and their competitive pricing offered significant value.

The agreement with Via Mobility for the CAD system was executed with a total value not to exceed \$352,500, assuming an 18-month initial pilot deployment term, and the exercise of a maximum of three additional one-year options carrying through to June 30, 2029.

Discussion

Microtransit services were launched successfully in May 2025, officially starting the initial 18-month pilot term, and operations staff began utilizing the Via CAD system for scheduling and dispatching Dial-A-Ride trips in January 2026. The CAD system continues to perform adequately, and staff anticipates expansion and integration of demand response services in the coming years utilizing this technology.

With the requested action, staff is seeking approval to exercise the first one-year option extending the Via Mobility contract term through November 30, 2027. Staff will be prepared to discuss this recommendation in detail at the meeting.

Fiscal Impact

Ongoing fees for the CAD system are based on vehicle usage at a rate of \$195.00 per month, per active vehicle. The Authority is currently averaging twelve to fourteen demand response vehicles in active service monthly including microtransit and Dial-A-Ride services. If approved, the one-year contract extension is expected to have a total value not to exceed \$51,480.

**AGENDA ITEM V-A
STAFF REPORT**

**EXTENSIONS OF THE STATE ROUTE 70 BINNEY JUNCTION CONSTRUCTION EASEMENTS
AND YUBA COUNTY AIRPORT PROPERTY LEASE AGREEMENT**

- RECOMMENDATION:
- 1) Approve the terms of an amendment to the Settlement Agreement with the California Department of Transportation (Caltrans) for two (2) Temporary Construction Easements necessary for construction of the State Route 70 Binney Junction Roadway and Complete Streets Project, as proposed or amended.
 - 2) Approve the terms of an Airport Land and Building Lease Agreement (Lease) with the County of Yuba for certain property described as Yuba County Airport Terminal Area, Lots 19 and 20, as proposed or amended.
 - 3) Authorize the Executive Director to sign the settlement agreement, Lease, and any additional documents necessary to effect the terms of said agreements, as proposed or amended.

Background

Due to the planned construction in Phase 2 of the State Route 70 Binney Junction Roadway and Complete Streets Project located between 14th Street and Cemetery Road, in Marysville (Project), the Authority settled on the terms of one (1) Permanent Access Easement on a portion of the Authority's property described as Parcel 37882-1, and two (2) temporary construction easements which it describes as Parcel No. 37882-2 and Parcel No. 37882-3. The easements are required for the purpose of providing construction contractors with access to construct retaining walls east border of the Authority's property at 2100 B Street as part of the Project.

The restart of work on the Project will require the Authority to relocate a significant number of vehicles to a temporary site for a planned twelve (12) month duration of construction. In coordination with Caltrans and the County of Yuba, the Authority identified an adequate site located at 1430 Melody Rd in Olivehurst described as Yuba County Airport Terminal Area, Lots 19 and 20. The site is generally sufficient for storage and dispatch of the fixed route fleet and lease agreement was executed with the County of Yuba for the property, commencing February 1, 2025, covering the construction period anticipated at the time through November 30, 2026.

Discussion

The next phase of construction on Caltrans' Project affecting the relocation of the Authority's operations is now anticipated to begin in the Spring of 2027 and Caltrans staff is requesting an 18-month extension of the two (2) temporary construction easements signed on March 27, 2025. This would extend the current expiration date of the easements from December 1, 2026, to June 1, 2028.

At the time of agenda publication, the Authority and Caltrans are negotiating the terms of an amendment to said agreement, including additional reimbursement of costs incurred by the

Authority as a result of the additional duration of the Project. Staff is charged with ensuring that the terms of the proposed amendment represent a fair and reasonable resolution and provide appropriate compensation to the Authority for the project's anticipated disruption to its operations. In addition, the terms of the original Agreement will remain in effect meaning that should construction extend beyond the planned timeline, or actual costs are higher than anticipated, the agreement can be amended further.

In combination with the Caltrans agreement, it is necessary to execute a new Airport Land and Building Lease Agreement with the County of Yuba for the relocation site at 1430 Melody Rd., described as Yuba County Airport Terminal Area, Lots 19 and 20. If approved, the Lease will be for an eighteen (18) month period commencing December 1st through June 30, 2028, to correspond to the amended Caltrans agreement duration. The proposed Lease currently under consideration otherwise includes terms largely identical to the previous lease, with the requested addition of a clause allowing the Authority to terminate for convenience at any time with 30 days' notice.

Pending ongoing negotiations and approval of final drafts by legal counsel, staff is requesting Board authorization to sign the settlement agreement with Caltrans, the Lease with Yuba County, and any additional documents necessary to effect the terms of said agreements as proposed.

Staff will be prepared to discuss the item in further detail and provide any available draft agreements at the meeting.

Fiscal Impact

None. Per the proposed terms of said agreements, the \$12,500 monthly rental fee for the leased property will continue to be paid to the County of Yuba directly by Caltrans quarterly, and all additional costs incurred by the Authority because of the added time on the Project are considered reimbursable by Caltrans.

**AGENDA ITEM V-B
STAFF REPORT**

HEAVY DUTY LOW FLOOR BUS PURCHASE AUTHORIZATION

RECOMMENDATION: Authorize the issuance of a purchase order with Gillig, LLC. in the amount of \$3,846,140, for the purchase and delivery of five (5) 35' diesel low-floor replacement buses, as proposed or amended.

Background

The Yuba-Sutter Transit Authority Procurement Policy requires that individual purchases exceeding \$50,000 be submitted to the Board of Directors for approval prior to execution.

The current Long-Range Capital Improvement Plan adopted June 18, 2026, includes the subject purchase of five (5) fixed route buses to replace model year 2014 buses that will have met or exceeded their useful life benchmarks by the time of retirement. Timely replacement of these aging revenue service vehicles is necessary to maintain the fleet in a state of good repair.

Discussion

With the requested action, staff is recommending approval of the purchase of five (5) 35' low floor diesel buses from Gillig, LLC., under the terms of the California Association of Coordinated Transportation (CalACT) Cooperative Purchasing Agreement #23-01. These replacement buses will be configured and equipped similarly to existing fleet with seating capacity for up to thirty-one (31) ambulatory passengers, or a combination of twenty-five (25) ambulatory passengers and up to two (2) wheelchairs. If approved, these vehicles will replace retiring Gillig buses used in continuous local route service since 2014. The recommended make and model provide appropriate seating capacity, ease of wheelchair accessibility, and demonstrated reliability.

Following past practice, staff are recommending purchase under the Basin Transit/CalACT statewide cooperative agreement. Leveraging the cooperative results in lower unit costs, less administrative time and expense, and ensures compliance with state and federal purchasing regulations. The desired model of vehicle is only available from Gillig, LLC. based in Livermore, CA and production is estimated to begin within twenty-six (26) months of a notice to proceed.

Staff will be prepared to discuss this purchase in detail at the meeting.

Fiscal Impact

If approved, it is anticipated that the purchase will be funded with available Federal Section 5307 formula funding (\$3,076,912) matched with available State Transit Assistance funds (\$769,228), and the project will be included in the FY 2029 capital budget to correspond with the expected delivery.

Attachment(s)

Gillig, LLC. Quote, dated September 3, 2026



September 3, 2026

**Matthew Mauk
Executive Director
Yuba-Sutter Transit
2100 B Street
Marysville, CA 95901**

Dear Matthew,

Thank you for your interest in purchasing GILLIG vehicles by utilizing the Basin Transit Contract No. 23-01, administered by Basin Transit on behalf of itself and the California Association of Coordinated Transportation (CalACT) consortium members.

GILLIG is pleased to provide the price below, which includes the options listed in the attached Price Variance:

(5) 35' DIESEL LOW FLOOR BUSES	\$769,228.00 each
---------------------------------------	--------------------------

This price is valid for 90 days and is FOB Marysville, CA.

Price includes estimated CA state sales taxes and CalACT administrative fees, and excludes other taxes, licenses, or fees. The production start date of this order will begin within 24 – 26 months from receipt of purchase order.

Please Note: The current Administration has placed substantial tariffs on goods imported into the United States, and there have been indications that additional or different tariffs may be imposed. The Basin Contract No. 23-01, Amendment 2, specifies that GILLIG provides a Not to Exceed (NTE) price for each bus that includes expected tariff impacts. Please reference the attached Price Variance for this cost and contact me if there are any questions.

We thank you for this opportunity and appreciate your interest in GILLIG and our products. Should you have any questions, please do not hesitate to contact me at (916) 201-4642.

Sincerely,

A handwritten signature in black ink that reads "Richard Bissell". The script is fluid and cursive, with the first letters of the first and last names being capitalized and prominent.

Richard Bissell
GILLIG Northwest Regional Sales Manager

AGENDA ITEM V-C STAFF REPORT

RELEASE OF A REQUEST FOR PROPOSALS FOR FINAL DESIGN AND CONSTRUCTION OF THE NEXTGEN TRANSIT FACILITY PROJECT

- RECOMMENDATION: 1) Authorize the issue of a Request for Proposals (RFP) seeking qualified firms to provide final Design and Construction of the Next Generation Transit Facility Project (Project), as proposed or amended.
- 2) Appoint a member of the Board of Directors, or a designee, to serve on the Proposal Evaluation Committee charged with making a recommendation to the Board for award of a Design-Build contract to deliver the Project.

Background

The Yuba-Sutter Transit Authority (Authority) intends to construct the Yuba-Sutter Transit Next Generation Transit Facility Project (Project), which will consist of a new administrative, operations, and maintenance facility constructed on a 19.2-acre vacant property located at 6035 Avondale Avenue in Linda. Preliminary plans for the Project call for an approximate 15,000 sq. ft. maintenance building and a 14,000 sq. ft. administration and operations building, along with bus parking, a fuel bay, and a bus wash facility. The Project will be designed for powering and maintenance of the future bus fleet and is anticipated to include energy resiliency features, such as on-site solar power generation and on-site storage. As previously approved by the Board, the Project will be executed through a Design-Build delivery approach in accordance with the California Public Contract Code §22160.

In August 2026, the Authority released Request for Qualifications (RFQ) No. 05-26 seeking to pre-qualify firms for the Design and Construction of the NGTF project. The procurement is structured to comply with California Public Contract Code §22160 et seq requirements, which governs the Design-Build process for local agencies such as the Authority. The California Public Contract Code requires the Authority to prepare and issue an RFQ to prequalify or short-list the Design-Build entities whose proposal shall be evaluated for final selection. Only the respondents shortlisted can submit a proposal for the Project as the Design-build entity. The selected proposer must comply with all applicable California and Federal Transit Administration (FTA) laws and regulations.

Discussion

The Authority received seven (7) submittals in response to RFQ No. 05-26 prior to the published deadline of October 2, 2026. The submittals are currently being evaluated for responsiveness and technical ranking by Authority staff with the assistance of a consulting firm and subject matter experts from the Yuba County Community Development Services Agency and Administrative Services Department. Following the initial evaluation process, it is anticipated that three to four of the highest-ranking interested firms will be invited to move to the second Request for Proposals (RFP) phase of the procurement.

With the requested action, staff recommends Board authorization for the limited release of an RFP seeking pre-qualified California-licensed Design-Build firms who meet the requirements of

California Public Contract Code §22160 et. seq for such work on public works construction projects. In addition, staff recommends appointment of a Board member, or their designee, to participate in the final evaluation of proposals along with staff and the aforementioned committee members.

The final RFP and related procurement documents are currently being developed for an anticipated release in November 2026. Staff anticipates bringing an award recommendation back to the Board for consideration in early calendar year 2027. Any such award recommendation will be based on the qualified proposer offering the best value to the Authority. Under the general direction of the Authority and its owner's representatives, the selected firm will function as the single entity responsible for delivering the NGTF construction project.

Staff will be prepared to discuss this procurement in detail at the meeting.

Fiscal Impact

The recommended actions are necessary to continue the process of selecting a qualified firm for final design and construction of the Project. These actions do not constitute an award of a contract or commitment by the Board for the expenditure of funds.

AGENDA ITEM V-D STAFF REPORT

RELEASE OF A REQUEST FOR PROPOSALS FOR OPERATIONS AND MAINTENANCE OF THE YUBA-SUTTER TRANSIT SYSTEM

- RECOMMENDATION: 1) Authorize the issue of a Request for Proposals (RFP) seeking qualified private transportation companies to provide for the operation and maintenance of the Yuba-Sutter Transit system, as proposed or amended.
- 2) Direct staff as to the formation of an Evaluation Committee charged with developing a recommendation to the Board for award of the next Operations and Maintenance contract.

Background

The Yuba-Sutter Transit Authority (Authority) was formed in 1975 by Sutter and Yuba Counties and the Cities of Marysville and Yuba City as a Joint Powers Authority for the provision of public transit services. Since its inception, the Authority has carried out this charge by contracting private transportation companies for the operation of all services.

The current contract for the operation and maintenance of the Yuba-Sutter Transit system is set to expire on September 30, 2027. The existing contract was for a base term of four years, with two exclusive two-year options which were exercised by the Authority in 2023 and 2025 respectively, for the maximum allowable term of eight years. The contract terms also allow for month-to-month extensions for up to six months beyond the maximum under certain terms and conditions. The Yuba-Sutter Transit system has been operated by Storer Transit Systems since the start of the current contract in 2019, but with some of the same local management team and frontline staff having been in place over several years through multiple corporate acquisitions and/or name changes.

In preparation for this procurement cycle, the draft Operations and Maintenance Request for Proposals (RFP) package has been overhauled to ensure compliance with all applicable state and federal regulations and bring it up to the current state-of-the-industry standards. For this purpose, The LeFlore Group consulting firm was engaged to assist with the development and implementation of the new RFP package. The LeFlore Group was established in 2002 as a full-service support group with the purpose of helping the transit industry navigate government compliance, project and program management, and organizational improvement. The firm's Principal, Mr. LeFlore specializes in transit procurement and has worked in the industry for 30 years. Mr. LeFlore currently teaches a course at The University of The Pacific on public procurement, with a focus on federal funding compliance.

Discussion

The current draft RFP package consists of multiple sections including the RFP instructions and requirements, required forms, the proposed operating agreement and attachments that the selected contractor will be expected to sign as written, and the detailed Scope of Work for the operation and maintenance of services, facilities and equipment. The draft RFP will assume the operation of 87,000 annual vehicle service hours and an expected revenue vehicle fleet of fifty-

six (56) buses for baseline pricing purposes. The initial base term of the contract is assumed to be October 1, 2027, through June 30, 2032, with two options of two years each (at the sole discretion of the Authority) for a maximum term of eight years and nine months. Similar to the current contract, the base term would be billed according to a fixed rate per vehicle hour, while option year rates will be set by applying a defined CPI percentage escalator to the previous year's rates within a range of 2 to 4 percent annually. While drastic service level changes are not expected during the term of this agreement, unusual conditions resulting in the operation of 20 percent more or fewer vehicle service hours annually can be accommodated without renegotiation of the terms and conditions. This provision allows the Authority to implement routine service changes over the term of the agreement with predictable cost implications.

The final RFP and related procurement documents are currently being developed for an anticipated release in late October 2026. Staff anticipate bringing an award recommendation back to the Board for consideration in Spring 2027. Any such award recommendation will be based on the qualified proposer offering the best value to the Authority.

With the requested action, staff recommends Board authorization for the release of an RFP seeking qualified transportation companies who meet the requirements for the management and operation of the Authority's transit services. Because this contract accounts for over 74 percent of all budgeted operating expenditures, and provision of all the passenger service sponsored by the Authority over multiple years, the selection of a qualified service provider is a critically important decision. Consistent with past practice, staff are requesting Board direction on the composition of an Evaluation Committee, to potentially include a member(s) of the Board appointed to serve on an ad hoc basis to advise staff throughout the process. This would potentially include reviewing the submitted proposals, participating in any interviews, and forming a selection recommendation for consideration by the Board at large.

Staff will be prepared to discuss this procurement in detail at the meeting.

Fiscal Impact

The recommended actions are necessary to initiate the competitive process of selecting a qualified proposer for the operation and maintenance of the Yuba-Sutter Transit system. These actions do not constitute an award of a contract or commitment by the Board for the expenditure of funds.

AGENDA ITEM V-E STAFF REPORT

JOINT LETTER OF CONCURRENCE SUPPORTING DUAL DESIGNATED RECIPIENTS FOR THE SACRAMENTO URBANIZED AREA

RECOMMENDATION: Authorize the Executive Director to sign on to a Letter of Concurrence from the Sacramento Area Council of Governments (SACOG) supporting Dual Designated Recipients for federal formula funds apportioned to the Sacramento Urbanized Area, as proposed or amended.

Background

The Yuba-Sutter Transit Authority (Authority) serves the Sacramento Urbanized Area (UZA) in the form of scheduled weekday commuter service to downtown Sacramento. In Fiscal Year 2026, these commuter services accounted for approximately 12.5 percent of the vehicle service hours provided systemwide. As such, the Authority is eligible to receive a portion of Federal Transit Administration (FTA) Section 5307 and Section 5339 formula grant funds to support the operation of its Sacramento commuter services. The Authority is one of seven public transit operators in the Sacramento UZA that are similarly eligible for these FTA grant programs.

Currently, the Sacramento Regional Transit District (SacRT) serves as the sole Designated Recipient for FTA formula funding apportioned to the Sacramento UZA. Under an existing Memorandum of Understanding (MOU) last updated in 2015, the Sacramento Area Council of Governments (SACOG) helps administer the distribution of these funds to eligible recipients that serve the Sacramento UZA. Historically, the Authority has received a small amount of Sacramento formula funds from time to time for specific capital projects under an established discretionary suballocation process established and managed by SACOG.

Discussion

With the requested action, staff is seeking authorization to sign on to a Letter of Concurrence (attached) to the State supporting the establishment of a Dual Designated Recipient structure for applicable FTA formula funding to the Sacramento UZA. Through this proposed governance structure, SACOG would become a Designated Recipient alongside SacRT for applicable FTA formula programs.

Under the proposed Dual Designated Recipient structure, SACOG and SacRT would establish a split in recipient administrative responsibilities for the applicable FTA funding apportioned to the Sacramento UZA. SacRT would continue administering funding for its own transit services (and other applicable funding assigned to it), while SACOG would administer applicable funding on behalf of participating regional transit operators. This governance structure is intended to strengthen regional coordination, clarify administrative responsibilities, and support the effective administration of FTA formula funding throughout the Sacramento UZA.

The proposed Dual Designated Recipient structure applies only to funding apportioned to the Sacramento UZA. It does not affect or govern FTA funding apportioned to the Yuba City small urban area for which the Authority is the only eligible direct recipient, or rural transit programs

including FTA Section 5311 funding administered by the State of California.

Staff will be prepared to discuss this item in detail at the meeting.

Fiscal Impact

No immediate impact. If the Dual Designated Recipient structure is approved by all interested parties and regulatory authorities having jurisdiction, the Authority will have an opportunity to sign on to an updated MOU with SACOG under which the Authority stands to be suballocated a qualified portion of future FTA formula funding apportioned to the Sacramento UZA to support the operation of Sacramento commuter services.

Attachment(s)

SACOG Letter of Concurrence, dated October 2, 2026



1415 L Street,
Suite 300
Sacramento, CA
95814

916.321.9000
sacog.org

October 2, 2026

The Honorable Gavin Newsom
Governor of California
1021 O Street, Suite 9000
Sacramento, CA 95814

RE: Joint Letter of Concurrence Supporting Dual Designated Recipients for the Sacramento Urbanized Area

The purpose of this letter is to formally document the unanimous concurrence of the Sacramento Area Council of Governments (SACOG) and participating public transit operators within the Sacramento Urbanized Area (UZA) in support of establishing a Dual Designated Recipient structure for applicable Federal Transit Administration (FTA) formula funding. Through this proposed governance structure, SACOG would become a Designated Recipient alongside the Sacramento Regional Transit District (SacRT) for applicable FTA formula programs within the Sacramento UZA.

Currently, SacRT serves as the sole Designated Recipient for FTA formula funding apportioned to the Sacramento UZA. Under the proposed Dual Designated Recipient structure, SACOG and SacRT would establish a split in Designated Recipient responsibilities for the applicable FTA funding apportioned to the Sacramento UZA. SacRT would continue administering funding for its transit services (and other applicable funding assigned to it), while SACOG would administer applicable funding on behalf of participating regional transit operators. This governance structure is intended to strengthen regional coordination, clarify administrative responsibilities, and support the effective administration of FTA formula funding throughout the Sacramento UZA.

Under this proposed Dual Designated Recipient structure, the FTA funding programs within the Sacramento UZA would be assigned as follows:

- **FTA Section 5307 (Urbanized Area Formula) and Section 5339 (Bus and Bus Facilities):** SACOG and SacRT would serve as Designated Recipients for these programs. SacRT would continue administering funding supporting its transit services, while SACOG would receive and administer applicable Section 5307 and Section 5339 formula funding on behalf of the following public transit operators: City of Roseville Transit, El Dorado County Transit Authority, Placer County Transit, Sacramento County Department of Transportation (dba South County Link), Yolo Transportation District, and Yuba-Sutter Transit Authority. SACOG would also receive and administer applicable funding on behalf of additional eligible recipients that report to the Sacramento UZA.

Auburn
Citrus Heights
Colfax
Davis
El Dorado County
Elk Grove
Folsom
Galt
Isleton
Lincoln
Live Oak
Loomis
Marysville
Placer County
Placerville
Rancho Cordova
Rocklin
Roseville
Sacramento
Sacramento County
Sutter County
West Sacramento
Wheatland
Winters
Woodland
Yolo County
Yuba City
Yuba County

- **FTA Section 5337 (State of Good Repair):** Under the proposed Dual Designated Recipient structure, SACOG and SacRT would both serve as Designated Recipients for Section 5337 funds apportioned to the Sacramento UZA. Through the regional MOUs, SacRT would continue to be responsible for administering Section 5337 funding, consistent with its role as the region's fixed-guideway transit operator. The respective administrative responsibilities of SACOG and SacRT would be documented through the updated regional transit agreements currently under development. Should future circumstances change, the division of these responsibilities could be reevaluated at that time.
- **Small Urbanized Area and Rural Funding:** The proposed Dual Designated Recipient structure applies only to funding apportioned to the Sacramento UZA. It does not affect or govern FTA funding associated with small urbanized areas or rural transit programs, including Section 5311 funding administered by the State of California.

The participating agencies concur that the proposed Dual Designated Recipient structure provides a clear regional governance framework for administering applicable FTA formula funding within the Sacramento UZA.

By signing below, SACOG, SacRT, and the participating public transit operators within the Sacramento UZA formally document their concurrence with the proposed Dual Designated Recipient structure and respectfully request your consideration of SACOG's designation as a Designated Recipient for the applicable FTA funding programs described above.

Sincerely,

Signatures of Concurrence

By signing below, the authorized representatives of the Metropolitan Planning Organization and Sacramento UZA public transit operators signify their formal agreement to the Dual Designated Recipient structure outlined above.

**Sacramento Area Council of Governments
(SACOG)**

James Corless
Executive Director

Signature: _____

Date: _____

County of Placer (dba Placer County Transit)

Jaime Wright
Public Works Manager – Transit Services

Signature: _____

Date: _____

City of Roseville (dba Roseville Transit)

Dominick Casey
City Manager

Signature: _____

Date: _____

**El Dorado County Transit Authority –
El Dorado Transit**

Brian James
Executive Director

Signature: _____

Date: _____

**Sacramento County Department of
Transportation (dba South County Link)**

Ron E. Vicari
Director of the Department of Transportation

Signature: _____

Date: _____

Sacramento Regional Transit District (SacRT)

Henri Li
General Manager / CEO

Signature: _____

Date: _____

Yolo County Transportation District (YoloTD)

Autumn Bernstein
Executive Director

Signature: _____

Date: _____

Yuba-Sutter Transit Authority (YSTA)

Matthew Mauk
Executive Director

Signature: _____

Date: _____