

**AGENDA ITEM III-A  
YUBA-SUTTER TRANSIT AUTHORITY  
MEETING MINUTES  
MARCH 19, 2026**

**I. Call to Order & Roll Call (4:00 p.m.)**

Present: Bains, Bradford, Cole (Vice-Chair), Flores, House (Chair) and Kirchner  
Absent: Buttacavoli and Hudson

**II. Public Business from the Floor**

None.

**III. Consent Calendar**

Director Bains made a motion to approve the consent calendar. Director Bradford seconded the motion, and it carried unanimously.

**IV. Action Items**

**A. Authorizing Resolution for Federal Transit Administration (FTA) Grants.**

Executive Director Mauk stated that this routine annual resolution designates the Executive Director or their designee to execute and file federal grant and contract related documents.

Director Bains made a motion to adopt Resolution No 02-26 authorizing the Executive Director, or their designee, to execute all federal grant and contract documents as needed for operating assistance and capital project programming as proposed. Director Kirchner seconded the motion, and it carried unanimously.

**B. Preliminary Draft Operating and Capital Budgets for FY 2027.**

Mauk stated that the Joint Powers Agreement requires that a preliminary draft budget be presented to the Board by the end of March, and a final budget be adopted by the end of each May, for the next fiscal year.

Mauk stated this item formally initiates the annual Yuba-Sutter Transit budget adoption process and presents the opportunity for input from the public and the Board. Mauk presented current and future year's expense and revenue assumptions and explained that should budget conditions change significantly in the interim period, a special meeting may be scheduled for late April or early May to request additional Board directions.

**C. State Low Carbon Transit Operations Program (LCTOP) Project Selection.**

Mauk stated that LCTOP is a state grant program to fund projects that reduce pollution and benefit disadvantaged communities. Mauk stated that Yuba-Sutter Transit is eligible for an

allocation of \$327,216 for the FY 2026 cycle and staff recommends allocating the funds to provide additional operating assistance for the planned Lincoln/Roseville service, to be combined with the previously allocated \$499,000 from FY 2025.

Director Bains made a motion to authorize the submittal of the specified project for LCTOP funding as proposed, and adoption of Resolution No. 03-26 authorizing execution of the related LCTOP certifications and assurances including designation of the Executive Director as the authorized agent. Director Bradford seconded the motion, and it carried unanimously.

**D. Change Order for the NextGen Transit Facility Architectural and Engineering Services Contract.**

Mauk reported that staff recently met with US Department of Transportation (USDOT) and the regional office of the Federal Transit Administration (FTA) regarding the pending obligation deadline and next steps for securing the \$15 million Rebuilding American Infrastructure with Sustainability and Equity (RAISE) grant awarded to the NextGen Facility Project in 2022. USDOT notified staff that the project had been flagged by federal officials for certain zero-emission vehicle and climate resiliency elements that were inconsistent with the current federal administration's priorities and the USDOT would only consider releasing the awarded RAISE funds for the project if the problematic components were eliminated or detached by way of the grant agreement.

Mauk stated that given the unforeseen changes to the requirements of the discretionary federal funding, and the remaining funding requirements from the state for delivery of zero-emission vehicle and climate resiliency elements of the project, it is necessary to have the current engineering consultants revise the preliminary design package documents to clearly separate the federally supported elements from the state required elements of the project. Mauk explained it is staff's understanding that these revisions will be beneficial in the effort to retain this significant amount of federal grant funding awarded to the project.

Director Bradford made a motion to approve a Change Order to the Architectural and Engineering Services Contract No. 081624 with AECOM Technical Services, Inc., in an amount not to exceed \$69,921.55, to complete revisions to the Yuba-Sutter NextGen Transit Facility preliminary design document package pursuant to updated federal discretionary funding guidance. Director Flores seconded the motion, and it carried unanimously.

**E. Project and Program Updates.**

**1. Mobility on Demand (MOD) Performance Report**

Mauk reported that there were 1455 trips completed on the MOD service in February, representing a net increase of 3% in all services in Olivehurst and Linda.

**2. NextGen Transit Facility Project**

Mauk reported that the 30-day Tribal Nation consultation period officially closed on March 16<sup>th</sup>, and the Authority received one email response that was referred to FTA. Mauk stated that environmental clearance is expected later this spring.

### **3. Operations and Maintenance Contractor Procurement**

Mauk stated that with an operations contract procurement necessary next year, staff will be soliciting consultant services to help with the procurement. Staff anticipates award and issue of a notice to proceed next Spring for an operations contract period commencing October 1, 2027.

#### **V. Correspondence/Information**

1. Mauk stated that the Authority received confirmation of the granting of a 2026 Innovative Clean Transit waiver from the California Air Resources Board based on the hardship created by the Binny Junction relocation.
2. Mauk reported the SACOG Mobility Zones Grant Program awarded \$100,000 for additional study on a potential volunteer driver program and Sutter County received a grant to improve bus stops in South Yuba City.
3. Mauk reported a recent break in at the Melody Rd facility currently being leased from Yuba County that resulted in extensive damage to the electrical system.
4. Mauk reminded directors that Form 700's are due by April 1<sup>st</sup>.
5. Mauk announced that staff expect the April Board meeting to be cancelled due to lack of business.

#### **VI. Other Business**

None.

#### **VII. Adjournment**

The meeting was adjourned at 4:31 p.m.